

# Picture Day is Coming!

Dear Parents:

DancePix, a professional dance photography company from the New York City area, is coming to take pictures of your children on **Friday, April 20, Saturday, April 21 & Sunday, April 22, 2018** ALL at the Springfield studio.

In order to ensure that Picture Day is enjoyable and runs smoothly, we ask for parental cooperation:

- #1. Please complete the available order form envelope before picture day. Give the envelope to the photographer on picture day. If you have two children, they may be photographed together in any package. **Remember to add Shipping & Sales Tax.** **Packages are prepaid** by Cash, Checks, Money Orders and Credit Cards (Visa, MasterCard & American Express). Please see the DancePix representative for payments by credit card. No child will be photographed individually without payment. **No Exceptions!** Make checks payable to : DancePix, LLC. Returned checks will be charged a \$25 fee.
- #2. We also offer specialty items--statues, key chains, mugs and photos on canvas and fine art paper. These will be on display at your school on picture day. They have a special order form--please ask for it. They can be ordered after you receive your finished photos.
- #3. Dancers should arrive on the set "camera ready", with costumes, hair and make-up (please keep faces fresh and natural--teens, please don't over do it) in place before they walk onto the background. Tights should be pulled up (if needed) and laces for ballet shoes and Pointe shoes tucked inside. **PLEASE BE SURE YOUR HAIR AND COSTUME ARE THE WAY YOU WANT THEM IN THE PHOTO.**
- #4. Please make costume changes quickly so we can stay on schedule.
- #5. If the dancer has a favorite pose, be sure to mention it to the poser and photographer.
- #6. Because every photo gets tender loving care, you should expect to receive your finished photos by USPS Priority Mail in about 8 weeks of the shoot day.
- #7. **Have Fun!**